



Manufactured Housing Retailer Incentive Program Guidelines

Overview

The program will provide funding to a Manufactured Housing Retailer, up to \$6,000 for each sales center location, to install "live burn" model homes containing propane appliances. The program will cover any increase in the cost of the model home going from an electric model to propane as well as the cost to convert appliances, install the propane system, and perform safety checks. Each Propane Provider is limited to two sales centers and a maximum of \$12,000 through this program.

Requirements

The program requires a gas range and a heating appliance (furnace and/or fireplace). Additional products recommended are a propane water heater and a propane clothes dryer. This program applies to both HUD code and modular homes. Retailers are especially encouraged to display tankless water heaters in HUD code homes following the recent HUD code change that allows them to be factory installed.

Upon installation of the home and the propane system, the Retailer is required to submit verification of the costs incurred:

1. Statement or invoice highlighting the costs of purchasing the model home;
2. Statement or invoice itemizing the number and type of appliances installed;
3. An invoice from the propane provider for the propane installation expenses.

The Propane Provider and Retailer are required to report sales of propane homes from the retailer on a semi-annual basis for 3 years. Tracking forms will be provided.